

Message

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**From:** Logan, Paul [Logan.Paul@epa.gov]  
**Sent:** 2/2/2017 4:21:24 PM  
**To:** Boydston, Michael [Boydston.Michael@epa.gov]; Sutin, Elyana [Sutin.Elyana@epa.gov]  
**CC:** Haniewicz, Melissa [Haniewicz.Melissa@epa.gov]; Schefski, Kenneth [Schefski.Kenneth@epa.gov]  
**Subject:** RE: Unscheduled telework request for 2/2

Approved

**Paul Logan**

Deputy Regional Counsel | EPA Region 8  
303.312.6854 | [logan.paul@epa.gov](mailto:logan.paul@epa.gov)

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**From:** Boydston, Michael  
**Sent:** Thursday, February 02, 2017 6:09 AM  
**To:** Logan, Paul <Logan.Paul@epa.gov>; Sutin, Elyana <Sutin.Elyana@epa.gov>  
**Cc:** Haniewicz, Melissa <Haniewicz.Melissa@epa.gov>; Schefski, Kenneth <Schefski.Kenneth@epa.gov>  
**Subject:** Unscheduled telework request for 2/2

Hi – Given the weather I would like to telework today. If that's a problem in light of the fact that I have already teleworked two days this week, just let me know and I'll come in.

I'd like to work from home today.

**Planned schedule:**

Work: 8:00-4:15

Annual leave 7:45-8:00

**Hours worked:** 7.75

**# at alternate workplace:** 303-517-7395 (personal cell) (+ will forward desk phone)

**Work to be done:**

1. Dewey-Burdock call with NRC
2. U&O AQ options briefing with Martin
3. Regional haze briefing for RA
4. Review draft regional information management policy
5. Review lit hold SOP
6. CBI class determination
7. ORC FOIA procedures

**Misc.:**

I'm also requesting approval to earn up to 2 credit hours working between 6:00–7:45 AM and 4:15–6:00 PM.

Thanks.

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Michael Boydston  
Associate Regional Counsel, EPA Region 8  
303.312.7103